

Senior Development Engineer

(Job # 2025-047-IE)

Department:	Engineering and Public Works
Status:	Full Time, Permanent
Date Posted:	July 14, 2025
Date Closing:	July 28, 2025, 4:00 p.m.
Number of Positions:	1
Scheduled Hours/Shifts:	37.5 hours per week
Salary:	\$110,299.68 - \$134,196.42
Flexible Working Arrangements:	Yes

WHY Stouffville:

Working for the Town of Stouffville means being a part of one of HRD Canada's Best Places to Work. Here, we foster a sense of belonging as a tightknit workforce. The Town is dedicated to supporting its employees, by providing competitive compensation, OMERS Pension, employer funded benefits, paid vacation, sick time, EAP and flexible work arrangements, to help you prioritize what matters most.

Working with the Engineering and Public Works team at the Town is a practical and collaborative experience. Bring your design/construction knowledge and the mud on your boots along with your people skills and passion for Engineering and we will provide you with the opportunities only a smaller town can provide; from working with the Engineering and Public Works Department to the Community Services Department and working with Council (with the support of your manager of course), you will be part of a cross-functional team where there is never a dull moment. You'll wear many hats (hard hats provided) and get exposure to a wide variety of work and development opportunities.

We are committed to being an equal opportunity employer, supportive of an inclusive, barrier-free recruitment and selection process and as we grow, it's important that our workforce reflect the citizens we serve. At the Town, we respect, encourage, and celebrate our diversity. If contacted for an employment opportunity, please advise if you require accommodation.

Position Purpose:

Co-ordinates and reviews development applications, such as subdivision and site plans; recommends approvals for development applications; prepares and administers subdivision agreements, including attending site construction meetings, issuance of completion certificates, security reductions and assumption, prepares Council reports and By laws related to subdivisions such as agreement approvals, assumption, addressing and Street Naming. Undertakes and manages town wide studies and master plans. Review and sign off on Development Charge credit / reimbursement for DC eligible infrastructures within the proposed development. Mentor and support junior staff.

Qualifications and Requirements:

- Four (4) year Civil Engineering Degree or equivalent, from an accredited University.
- Designation with the Professional Engineers of Ontario.
- Minimum seven (7) years' experience as a professional Engineer in design, review and inspection of subdivisions and site plans.
- Ability to read and interpret civil engineering drawings, carry out municipal servicing designs, perform storm water management calculations, transportation analysis with knowledge of Best Management Practices.
- Working knowledge of preparation and registration of subdivision agreements. Knowledge of Planning process.

- Computer literacy in Microsoft Office (Outlook, Word, Excel, PowerPoint), AutoCAD, Bluebeam, Microsoft Project, Land Manager, ArcGIS, and Adobe Acrobat Pro.
- Excellent verbal and written communication skills.
- Excellent customer service, public facilitation and conflict resolution skills.
- Advanced interpersonal skills, with the ability to interact effectively with municipal staff, elected officials, residents and other agencies.
- Effective organizational skills: ability to prioritize and meet deadlines regularly.
- High degree of accuracy, attention to detail and record keeping skills.
- Problem-solving skills, discretion and good judgement when handling confidential/sensitive information and communicating with individuals regarding controversial matters; sensitivity and ability to maintain security of files.
- Availability to attend evening meetings and/or work overtime to accommodate peak periods and workloads.

How to apply:

Please forward your resume in confidence by **July 28, 2025, at 4:00 p.m.**, identifying **Job # 2025-047-IE** in the subject line to hr@townofws.ca.

Please save your resume in PDF version and save the document in the following format: *Full name, Position Title*

We thank all applicants for their interest in this position, however, only those applicants selected for an interview will be contacted.